



## ElevateNV Affordable Housing Project Catalyst Fund 2024 Request for Proposals

Request for Proposals:	November 15th, 2023
Informational Webinar:	<a href="#">Please see 2022's Information Session linked here.</a>
Submission Deadline:	December 15th 2023
Award Notifications:	December 22nd, 2023

**Overview:** Nevada Housing Coalition, with funding from Federal Home Loan Bank of San Francisco, is offering capacity-building grants to organizations with affordable housing projects under development and who may be eligible for, and/or in the process of, applying for Federal Home Loan Bank of San Francisco Affordable Housing Program (AHP) funds. Nevada Housing Coalition invites applications from ElevateNV Affordable Housing program participants to leverage these limited awards in pursuit of submitting competitive applications to AHP during the 2024 award cycle.

**How to Apply:** Submit application and required documentation to [juawana.grant@nvhousingcoalition.org](mailto:juawana.grant@nvhousingcoalition.org)

**Deadline:** December 15th, 2023 11:59pm PST

**Questions:** General questions can be directed to Juawana Grant, Director of Education & Outreach via email [juawana.grant@nvhousingcoalition.org](mailto:juawana.grant@nvhousingcoalition.org).

### APPLICATION QUESTIONS

#### Applicant Information

1. Applicant organization name, location, and description:
2. Organization contact name, contact info:
3. Brief summary of applicant organization's development experience:



4. How many years of development experience does the organization have?

### Organization Structure

5. Is the applicant a Nevada business entity per the Nevada Secretary of State?

Yes No

6. Is the applicant a registered 501c3 non-profit organization?

Yes No

7. Is the applicant a Tribal Housing or Governing Organization per the Bureau of Indian Affairs?

Yes No

8. Does applicant organization certify as a minority or woman-led organization? Definition of these categories will mean meeting two out of three of the following criteria. Please select all that apply:

Sponsor or Executive Director is a minority, woman, identifies as LGBTQ, or is a Veteran

Board is greater than 50% composed of minorities, women, LGBTQ community-members, or Veterans

Senior leadership (as defined by organization) is greater than 50% composed of minorities, women, LGBTQ community-members, or Veterans

9. Please select the category most aligned:

Minority-led organization

Woman-led organization

LGBTQ-led organization

Veteran-led organization

### Project Information

10. Name of project:

11. Location, address, county:



12. Type of project:
13. How many units?
14. What percentage of units will be dedicated to populations living at or below 50% of the Area Median Income (AMI)?
15. What percentage of units will be dedicated to populations living at or below 30% of the Area Median Income (AMI)?
16. Is this project Supportive Housing as defined by the [quality standards outlined by CSH?](#)  
[Has the organization completed the CSH self-assessment?](#)
17. Is this project led by a tribal housing organization and/or located on Native American lands or serving Native American populations?
18. Is this project serving rural or frontier community populations?
19. Is this project permanent affordable housing? If not, please note the time of affordability restrictions.
20. Please provide a concise description of the project including populations served, any intended community features or attached services, how the project meets local needs (and how the need was determined), and any special project features (e.g. accessible or trauma informed design, ecological considerations, greenspaces, etc.).
21. Can you describe the project's feasibility to-date, including a succinct description of the project timeline, financing plan and any financing that has already been secured?



22. Can you describe the compliance management plan intended for the project including property management partners?

23. Do you have any development and community partnerships involved in the project including partner organization details, contact information, and partner organization's role?

### Capacity-Needs and Intended Uses

24. Please provide a brief summary of activities intended for this award?

25. Please describe your experience with FHLBSF's AHP program, including a concise demonstration of eligibility and intended use for this year's award cycle.

26. Please describe your organization's most critical capacity-building needs for submitting competitive-funding applications. Be sure to link your proposed activities to both your current development project and to increasing the capacity of the affordable housing portfolio operational and/or financial sustainability overall. Include your financial need.



27. Please describe how the proposed activity will be carried out including intended process for choosing contractors or partners, timeline of activities, outputs and outcomes, and how staff and leadership will leverage this activity for maintaining improved capacity and future organizational growth.

28. Please provide a budget narrative for your proposed activities justifying expenses.

**Required Documentation (please attach):**

- Nevada Business Entity Designation or Nonprofit Designation Letter (if applicable)
- Tribal Designation Letter (if applicable)
- Capacity-Building Project Budget Form. Use template provided. Note: this is not a development proforma. Please provide budget information as it relates to proposed capacity building activities only.
- NHC staff may reach out for additional information and documentation related to your project
- You are welcome to include additional information if the space provided in the form was not enough to accurately, but concisely, answer the questions